



Narayan Municipality
Office of the Municipal Executive
Karnali Province, Nepal

**Procurement of PCR Machines & Accessories
For COVID-19 Control and Prevention**

Provision Concerning Procurement to be Made in Special Circumstances

IFB No. NCB/NM/076-077/Goods/22

Issued on:-2077-02-28

Issued to:-.....

Dispatch No:-

Date:-

Abbreviations

BDS.....	Bid DataSheet
BD.....	BiddingDocument
DCS.....	Delivery and CompletionSchedule
DP	DevelopmentPartner
EQC	Evaluation and QualificationCriteria
GCC	General Conditions ofContract
GoN.....	Government ofNepal
ICC.....	International Chamber ofCommerce
IFB	Invitation forBids
ITB	Instructions toBidders
LGRS	List of Goods and RelatedServices
NCB	National CompetitiveBidding
PAN	Permanent AccountNumber
PPMO.....	Public Procurement MonitoringOffice
SBD.....	Standard BiddingDocument
SBQ.....	Schedule of BidderQualifications
SCC....	Special Conditions ofContract
SR.....	Schedule ofRequirements
TS	TechnicalSpecifications
VAT.....	Value AddedTax



Signature

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Invitation for Bids

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Narayan Municipality
Office of the Municipal Executive
Karnali Province, Nepal
Phone No.:- 089-410135

Invitation for Bids for the Machines & Equipment For COVID-19 Control and Prevention (Critical)

IFB No. NCB/NM/076-077/Goods/22

First Date of publication:- 2077-02-28

1. Narayan Municipality, Office of the Municipal Executive, Dailekh invites bids from eligible bidders for the procurement of Machines and Equipment items For COVID-19 Controls and Prevention **under Provision Concerning Procurement to be made in Special Circumstances** procedures as specified in Public Procurement Act and Regulations.
2. The bidder have to submit the bid for entire items as mentioned below and offer discounts/ cross discounts. Evaluation will be done item by item basis, with contracts awarded based on the award combination that is of least cost to the Purchaser.

S.N.	Contract Identification No.	Description Of Goods	Cost of Biddings Documents non- Refundable(NRs.)	Remarks
1	NCB/NM/076-077/Goods/22	Procurement of PCR Machine and Accessories	NRs. 3000.00	

3. Eligible Bidders may obtain further information and inspect the bidding documents at the official website of narayan municipality www.narayanmun.gov.np
4. A complete set of bidding documents is available in www.narayanmun.gov.np Bidders have submitting their bid should deposit the **NRs 3,000.00** cost of bidding document in the following Rajaswa (revenue) account as specified below:

Name of the Bank: **Rastriya Banijya Bank**

Name of Office: **Narayan Municipality Office**

Office Code no. **66-365-07**

Office Account no.: **40100301010002**

5. bids must be submitted to the Narayan Municipality, Office of the Municipal Executive, Dailekh, Nepal by mail to info@narayanmun.gov.np on before 5.00 pm on June 14, **2020**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **6:00 PM** on 14th June **2020** at the office of Narayan Municipality, Dailekh,



Samrat



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Section II. Evaluation and Qualification Criteria

Evaluation Criteria

Criteria for Bid evaluation are to be determined case by case basis. Select as appropriate from criteria listed in ITB 35.2. Retain only the evaluation method to apply and the relevant parameters in ITB 35.2 corresponding to the retained criteria.

- a) Delivery schedule: Relevant parameters of delivery: As specified in delivery and completion schedule**
- b) Deviation in payment schedule: is not permitted.**
- c) Spare parts and after sales service facilities NA**

Qualification Criteria



[The Procuring Entity may specify [if required] any or all Qualification Requirements taking into consideration of the nature, value and complexity of the Goods to be procured. Some of the examples are as follows:

- a) **Bidder's average annual turnover over the past three years shall be at equal the quoted and evaluated value. The bidder shall demonstrate compliance with this requirement through submission of Tax Clearance Certificate for the FY 2073-74, FY 2074-75 and FY2075-76.**
- b) **Bidder shall provide documentary evidence demonstrating that it has at least three (3) years of experience of supply to any organisations.**



Signature

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1. Bid



Submission Form

(The Bidder shall accomplish the Bid Submission Form in its Letter Head Clearly showing the Bidders Complete name and address)

Date: _____

Contract No.: _____

Invitation for Bid No.: _____

To: _____

We, the undersigned, declare that:

(a) We have examined and have no reservations to the Bidding Document, including Addenda No.: _____;

(b) We offer to supply in conformity with the Bidding Document and in accordance with the delivery schedule specified in the Schedule of Requirements, the following Goods and Related Services: _____;

_____;

(c) The total price of our Bid, excluding any discounts offered in item (d) below is: _____

_____;

(d) The discount offered and the methodology for their application are: _____

_____;

(e) Our Bid shall be valid for a period of [**Insert 90 or 120**] days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;

(f) If our Bid is accepted, we commit to obtain a Performance Security in the amount as specified in ITB 41 for the due performance of the Contract;



- (g) We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Document;
- (h) The following commissions, gratuities, or fees, if any, have been paid or are to be paid with respect to the bidding process or execution of the Contract:



Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (i) We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
- (j) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.
- (k) We declare that, we have not been black listed as per ITB 3.4 and no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business.
- (l) We agree to permit GoN/DP or its representative to inspect our accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the GoN/DP.

Name _____

In the capacity of

Signed _____

Duly authorized to sign the Bid for and on behalf of

Date _____



2. Bidder's Information Form

[The Bidder shall fill in this Form. No alterations to its format shall be permitted and no substitutions shall be accepted. In case of joint venture, each partner shall fill the information in separate form.]

Date [insertdate(asday,monthandyear)ofBidSubmission]

Page _____ of _____ pages

1.	Bidder's Legal Name	
2.	Bidder's Address:	
3.	Bidder's Country of Registration:	
4.	Bidder's Year of Registration:	
5.	Bidder's Legal Address in Country of Registration	
6.	Bidder's Authorized Representative Information:Name: Address: Telephone/Fax numbers: Email Address	
7.	Bidder's Telephone/Fax numbers:	
8.	Bidder's Email Address:	



3. Financial Situation Form

Financial Data for Previous 3 Years (in NRs)		
Year 1:	Year 2:	Year 3:

Information from Balance Sheet

Total Assets			
Total Liabilities			
Net Worth			
Current Assets			
Current Liabilities			

Information from Income Statement

Total Revenues			
Profits Before Taxes			
Profits After Taxes			

Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last three or above years, as indicated above, complying with the following conditions?

- Historic financial statements must be audited by a certified accountant.
- Historic financial statements must be complete, including all notes to the financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

4. Average Annual TurnoverForm

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for work in progress or completed to NRs at the end of the period reported.

Annual Turnover Data for the Last Years	
Year	Amount (inNRs)
Average Annual Turnover	

5.

Financial Resources Form

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, available to meet the total cash flow requirements of the subject contract

Financial Resources		
No.	Source of financing	Amount (in NRS)
1		
2		
3		

Note : If Bidder's proposed source of financing is Line of Credits, the letter from the Bank must be in the prescribed format and stated details/terms and conditions as per the Bid Forms "Letter of Commitment for Bank's Undertaking for Line ofCredit"

Special Notes

- 1) While setting the Qualification Criteria of Supplier, Public entity may specify the requirement of current assets of supplier as per the nature of machines and accessories.
- 2) Public entity shall consider either cash or overdraft or line of credit facilities as option as per the nature of Machines to be supplied, if needed.
- 3) In case, if line of credit is required for qualification purpose to demonstrate the current assets of supplier, supplier shall furnish the line of credit in attached format.

7. Pending Litigation Form

Each Bidder or member of a JV must fill in this form

Year	Matter in Dispute	Value of Pending Claim in NRs	Value of Pending Claim as a Percentage of Net Worth



8. Specific Experience Form

Bidder's Legal Name: _____ Date: _____ IFBNo.: _____
 Page _____ of _____ pages

Similar Contract	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Total Contract amount	_____	Currency_____	
Description of the contract performed by the Bidder			
If partner in a JV or subcontractor, specify participation of total Contract amount	_____ %	_____	Currency_____
Purchaser's Name:	_____		
Purchaser's Address:			
Purchaser's Telephone/fax number:	_____		
Purchaser's E-mail:	_____		

The Bidder shall complete this form for each contract completed/in progress.



Signature

Price Schedule For Goods

Name of Bidder _____ Invitation for Bid No.: _____

Item	Description	Country of Origin	Quantity	Unit	Unit price ¹ (in NRs)		Total price (in NRs) (cols. 4x5=6)
					In Figure	In Words	
1	2	3	4			5	4x5=6
1	Real Time PCR		1	pcs			
2	BIO Safety Cabinet Class II		1	pcs			
3	PCR Cabinet or Laminar Flow		1	pcs			
4	Autoclave horizontal (50ltrs)		1	pcs			
5	Micro Centrifuge (High Speed)		1	pcs			
6	Refrigerated Centrifuge(High Speed)		1	pcs			
7	Voetex Mixture		1	pcs			
8	Freezer – 20		1	pcs			
9	AC 2 ton		4	pcs			
10	Multi Channel Pipette		5	pcs			
11	Pipette Variable different size(2 each)		10	pcs			
12	Real time RT-PCR kits for SARS Cov-2		288	Test			
13	RNA extraction reagent for manual extraction		288	Test			
14	3ml VTM (with 2 swabs) one for each sample		500	Test			
15	Consumable as per List in specification		1	Set			
		Total					
		VAT 13%					
		Grand Total					

¹The price shall include the cost of goods, other taxes already paid or payable on the components and raw material used in the manufacture or assembly of the item, the customs duties, transportation cost up to final delivery,



insurance cost, unloading, and any other cost for (incidental) services, if any, related to the delivery of goods. All risks and responsibilities up to the final destination including installation and commissioning of Goods, if applicable, shall be borne by the Supplier.



[If there are more than one lot/slice/package, prepare Price Schedule form for each lot/slice/package]

Name _____

In the capacity of

Signed _____

Duly authorized to sign the Bid for and on behalf of

Date



Manufacturer's Authorization Letter

[This letter of authorisation should be on the letterhead of the manufacturer and should be signed by the person with the proper authority to sign documents that are binding on the manufacturer]

Date: _____

IFB No.: _____

To: _____

WHEREAS _____ who are official manufacturers of _____ having factories at _____ do hereby authorize _____ exclusively to submit a Bid in relation to the Invitation for Bids indicated above, the purpose of which is exclusively to provide the following Goods, manufactured by us _____ and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the General Conditions of Contract, with respect to the Goods offered by the above firm in reply to this Invitation for Bids.

Name _____

In the capacity of: _____

Signed _____

Duly authorized to sign the Authorization for and on behalf of

Date _____

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List of Goods

and Related Services

The purpose of the List of Goods and Related Services (LGRS) is to briefly describe and specify the quantities of each of the Goods and Related Services that the Purchaser requires the Bidder to include in its Bid. As a part of the SR, the LGRS constitutes a Contract document and, therefore, it is a part of the Contract. The Purchaser must prepare the LGRS and include it as a part of the SR.

If the Goods and Related Services are grouped in lots, the Purchaser must state here whether Bidders are permitted to submit Bids for individual lots or not. For example:

The Goods and Related Services are in Packages.

Package No. :- Procurements of PCR Machines and Accessories				
Item No.	Name of Goods or Related Services	Description	Unit of Measurement	Quantity
1	As PER BOQ	As Specification Provided	As Per Delivery Schedule	As Per Delivery Schedule

Delivery and Completion Schedule

Delivery shall take place in compliance with the dates, duration, and locations indicated below:

(I) in case of Delivery schedule is determined as evaluation criteria

Line Item No	Description of Goods	Quantity	Physical unit	Final Destination	Delivery Date
1.	2	3	4	5	6
1	Real Time PCR	1	pcs	Our Office	Within 7 days from the date of signing the contract
2	BIO Safety Cabinet Class II	1	pcs		" "
3	PCR Cabinet or Laminar Flow	1	pcs		" "
4	Autoclave horizontal (50ltrs)	1	pcs		" "
5	Micro Centrifuge (High Speed)	1	pcs		" "
6	Refrigerated Centrifuge(High Speed)	1	pcs		" "
7	Voetex Mixture	1	pcs		" "
8	Freezer – 20	1	pcs		" "
9	AC 2 Ton	4	pcs		" "
10	Multi Channel Pipette	5	pcs		" "
11	Pipette Variable different size(2 each)	10	pcs		" "
12	Real time RT-PCR kits for SARS Cov-2	288	Test		" "
13	RNA extraction reagent for manual extraction	288	Test		" "
14	3ml VTM (with 2 swabs) one for each sample	500	Test		" "
15	Consumable as per List sample	1	set		" "

Consumable list for above (for Item no.15)



1	Pipette Rack	1
2	Filter tips with Rack 0.2-10ul (96*10)	1
3	Filter tips with Rack 20-200ul	1
4	Filter tips with Rack 10-1000ul	1
5	Storage Rack For microcentrifuge tubes 1.5-2ml	1
6	Neclease free eppendrof tube / microcentrifuge tube 2ml (1000PCs)	1
7	Neclease free eppendrof tube / microcentrifuge tube 0.5 ml (Pcs)	1
8	PCR tube (0.2ml) (1000PCS)	1
9	PCR strip (0.1ml) (8*125)	1
10	Zip lock bag plastic (large) (100pcs)	10
11	Zip lock bag plastic (medium) (100PCs)	10
12	Autoclavable Biohazard bag (100pcs)	10
13	Aluminium foil	5
14	falcon tube 15ml	500
15	Parafilm	2
16	cryobox	50
17	Nitrite gloves-M	10
18	Analytical Ethanol 99% (500 ml)	20



3. Technical

Specifications

The purpose of the Technical Specifications (TS) is to define the technical characteristics of the Goods and Related Services required by the Purchaser. The TS, as a part of the schedule of Requirements (SR), constitute a Contract document and are, therefore, a part of the Contract. The Purchaser must prepare the TS and include them as a part of the Procurement Document, as applicable to each Contract.

Technical Specification for Real Time PCR with DNA/RNA detection System

S.N.	Purchaser's Specifications	Bidders offer
	Real Time PCR with DNA/RNA detection System	
	Manufacturer:	
	Brand:	
	Type/Model:	
	Country of Origin	
1	Description of Function	
1.1	Real Time PCR is an instrument that employs precise temperature control and rapid temperature changes to conduct the polymerase chain reaction (PCR) with Real-time amplification of DNA/RNA from purified samples.	
2	Operational Requirements	
2.1	Real Time PCR Thermal Cycler system along with spinner of micro centrifuge tubes and PCR tubes.	
3	System Configuration	
3.1	Real Time PCR Thermal Cycler system with automatic DNA detection System	
4	Technical Specifications	
4.1	Thermal Cycle System: Peltier based 96 well format	
4.2	Calibrated Dyes: 6 or more dye channel filter	
4.3	Reaction Volume: 10 - 150 μ L	
4.4	Sample Format: 0.1ml PCR tubes \times 96, 8 \times 12 PCR plate or 96 well plate \times 1	
4.5	Temperature Accuracy: \pm 0.2 $^{\circ}$ C	
4.6	Temperature Uniformity: \pm 0.2 $^{\circ}$ C	
4.7	Temperature range: 30 – 100 $^{\circ}$ C	
4.8	Max. Heating/Cooling rate: 6 $^{\circ}$ C/sec or more	
4.9	Temperature gradient setting range: 30 – 100 $^{\circ}$ C	
4.10	Temperature gradient difference setting range: 1 – 36 $^{\circ}$ C	
4.11	Consumables: 0.1 ml PCR tubes, 8 tube strips, 96 well plates	
5	Fully automatic/DNA detection system	
5.1	Detection Device: PMT device for detection	
5.2	Detection Mode: Time-resolved signal separating technology	
5.3	Excitation light source: 4/6 monochrome high efficiency LEDs	
5.4	Excitation/detection wave length range: 455-650nm/510-715nm	

5.5	Fluorescent channels: 4/6 channels	
5.6	Excitation Plexing: Must have minimum 5 Plexing (multi-plex).	
5.7	Sensitivity: Single copy gene	
5.9	Dynamic range: 10 orders of magnitude copies	
5.9	Contamination Protector: The system must have contamination protector so as to avoid DNA carryover contamination.	
5.10	Software: Should have user friendly HRM based software for data analysis	
5.11	3KVA online UPS for minimum 60minutes battery backup.	
6	Computer Requirement:	
6.1	Printer &PC/Laptop Configuration: Must be supplied with suitable i5 6 th Generation, 500GB laptop and printer or CPU core I3/I7, 2.7 GHz or above; minimum 4 GB RAM; minimum 500 GB Hard Disk Drive; High Speed DVD R/W; Keyboard (IOS), Mouse and Mouse Pad; Preloaded latest MS Windows Versions activated;Monitor size 19" or higher& one printer.	
7	Accessories, Spares and Consumables	
7.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
8	Operating Environment	
8.1	The system offered shall be designed to store and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	
8.2	Power supply: 220-240V/ 50 Hz AC Single phase fitted with appropriate plugs to meet purchaser's country requirements. The power cable must be minimum 3 metres long.	
9	Standards and Safety Requirements	
9.1	Must submit ISO 9001 or ISO 13485:2003/ AC: 2007	
9.2	CE approved product certificate.	
9.3	Must submit Authorization Letter from the Company.	
10	User Training	
10.1	Must provide user training (including how to use and maintain the equipment).	
11	Warranty	
11.1	Comprehensive warranty for 2 years	
12	Maintenance Service During Warranty Period	
12.1	During the warranty period supplier must ensure corrective/breakdown maintenance whenever required.	
13	Installation and Commissioning	
13.1	Supplier must accomplish proper installation & commissioning on site.	
14	Documentation	
14.1	User (Operation) manual in English.	
14.2	Service (Technical / Maintenance) manual in English.	

14.3	List of important spare parts and accessories with their part number and costing.	
15	General Requirements	
15.1	Supplier's must be responsible from timely maintenance and service	
15.2	Supplier must assure to supply required reagents and kits for minimum 2 years	
15.3	With the co-ordination of supplier, user must get required training on regular basis.	

Technical Specification of Biological Safety Cabinet (BSC)

S.N.	Purchaser's Specifications	Bidder's Offer
	BSC Class II type A2	
	Manufacturer	
	Brand	
	Type / Model	
	Country of Origin	
1	Description of Function	
1.1	BSC Class II used for safely working with materials contaminated with or potentially contaminated with pathogens requiring a defined biosafety level with integrated temperature-compensated airflow monitoring system.	
2	System Configuration	
2.1	BSC Class II type A2 with complete accessories ensuring both the safety of sample and environment.	
3	Technical Specifications	
3.1	External Dimensions (W x D x H) with optional base stand Size: 1100 x 750 x 2250 (mm) Approx. or standard size.	
3.2	Internal Dimensions (W x D x H) Size: 940 x 600 x 660 (mm) or standard size.	
3.3	Tested Opening : 200 mm (8") Approx. Maximum Opening: 420mm (17") or equivalent.	
3.4	Inflow Velocity: 0.53±0.025m/s Down flow Velocity: 0.53±0.025m/s	
3.5	Main filter: High-efficiency Particulate Air (HEPA) filter with 99.999% efficiency at 0.3 micron. Pre filter with washable. Should have filter life indicator.	
3.6	Light and UV Lamp with LED indicator,	
3.7	Illuminating lamp should be LED and Illumination should be 600 to 1000Lux.	
3.8	LCD Display exhaust filter and down flow filter pressure, filter and UV lamp working time.	
3.9	Air flow system is 0% air re-circulation and 100% air exhaust.	
3.10	Noise Level: ≤61dB	
3.11	Audio visual alarms.	
3.12	Material: Work zone should be made 304 stainless steel, Main body: cold-rolled steel with anti-bacteria powder coating.	
3.13	Work surface height: 750mm	
4	Accessories, spares and consumables	

4.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
5	Operating Environment	
5.1	The product offered shall be designed to be stored and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	
5.2	Power supply: 220-240V/ 50 Hz AC Single phase fitted with appropriate plug to meet purchaser's country requirements.	
6	Standards and Safety Requirements	
6.1	Must submit CE and ISO 14644-1 Class 3 air quality	
6.2	Must submit Authorization Letter from the Company	
7	User Training	
7.1	Must provide user training to the Staff (including how to use and maintain the equipment).	
8	Warranty	
8.1	Comprehensive warranty for 1 years.	
9	Maintenance Service during Warranty Period	
9.1	During warranty period supplier must ensure corrective/ breakdown maintenance whenever required.	
10	Transport, Installation and Commissioning	
10.1	The bidder must arrange for the equipment to be installed and commissioned by certified or qualified personnel.	
11	Documentation	
11.1	User (Operating) manual in English	
11.2	Service (Technical / Maintenance) manual in English	
11.3	List of important spare parts and accessories with their part numbers and costing.	

Technical Specification of PCR Cabinet or Laminar flow

S.N.	Purchaser's Specifications	Bidder's Offer
	PCR Cabinet or Laminar flow	
	Manufacturer	
	Brand	
	Type / Model	
	Country of Origin	
1	Description of Function	
1.1	PCR cabinet used for safely working with potentially contaminated with pathogens requiring a safety of contamination less work with safety of operator.	
2	System Configuration	
2.1	PCR cabinet with complete accessories ensuring both the safety of sample and environment with interlock function.	
3	Technical Specifications	
3.1	External Dimensions (W x D x H) size : 1500 x 695 x 1700(mm) approx. or equivalent size.	
3.2	Internal Dimensions (W x D x H) Size: 1400 x 580 x 520 (mm)approx. or equivalent size.	
3.3	Airflow Velocity: 0.2 – 0.5 m/s with adjustable speed	
3.4	Main filter: High-efficiency Particulate Air (HEPA) filter with 99.999% efficiency at 0.3 micron.	
3.5	Motorized front window consist of frameless laminated UV resistance toughened glass	
3.6	Light and UV Lamp with LED indicator,	
3.7	Illuminating lamp should be LED and Illumination should be ≥ 500 Lux.	
3.8	LCD or LED Display.	
3.9	Noise Level: ≤ 65 dB Approx.	
3.10	Material: Work zone should be made of stainless steel, Main body: cold-rolled steel with anti-bacteria powder coating.	
3.11	Power: 220-240V/ 50 Hz AC with appropriate plug to meet purchaser's country requirements.	
4	Accessories, spares and consumables	
4.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
5	Operating Environment	

5.1	The product offered shall be designed to be stored and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	
5.2	Power supply: 220-240V/ 50 Hz AC Single phase fitted with appropriate plug to meet purchaser's country requirements.	
6	Standards and Safety Requirements	
6.1	Must submit CE and ISO 14644-1	
6.2	Must submit Authorization Letter from the Company.	
7	User Training	
7.1	Must provide user training to the Staff (including how to use and maintain the equipment).	
8	Warranty	
8.1	Comprehensive warranty for 1 years.	
9	Maintenance Service during Warranty Period	
9.1	During warranty period supplier must ensure corrective/ breakdown maintenance whenever required.	
10	Transport, Installation and Commissioning	
10.1	The bidder must arrange for the equipment to be installed and commissioned by certified or qualified personnel.	
11	Documentation	
11.1	User (Operating) manual in English	
11.2	Service (Technical / Maintenance) manual in English	
11.3	List of important spare parts and accessories with their part numbers and costing.	

Technical Specification of Autoclave (50L)

S.N.	Purchaser's Specifications	Bidder's Offer
	Autoclave	
	Manufacturer	
	Brand	
	Type / Model	
	Country of Origin	
1	Description of Function	
1.1	Autoclaves are required for sterilizing an object in high temperature and high pressure steam.	
2	Operational Requirements	
2.1	Vertical autoclave, universal basic version for microbiological standard laboratory to sterilize liquids, instruments, glassware, plastic articles or general infectious waste.	
3	System Configuration	
3.1	Autoclave with complete accessories	
4	Technical Specifications	
4.1	Triple walled construction; chamber, door, doorframe, bolts made of corrosion-resistant material and able to prevent stress cracking.	
4.2	Compact, portable easily moveable on non-rusting, non-marking castors from one place to another place. The wheels/castors shall have brakes.	
4.3	Sterilizing for water, culture media, reagents and other fluids. After completion and cooling to a selected temp., air is expelled automatically through the exhaust valve. Sterilizing temp.: 115°C to 135°C Timer: 1 to 300 min. Exhaust temp.: 0°C to 45°C	
4.4	Instrument Sterilizing: For flasks, beakers, test tubes, other lab instruments. When completed, the exhaust valve opens and the temp. drops to 100°C. Thus, cool down period can be shortened. Suitable for equipment that can withstand sharp drops in pressure and for sterilizing waste. Sterilizing temp.: 115°C to 135°C Timer: 1 to 300 min.	
4.5	Sterilizing/Keep Warm: After sterilizing culture media, reagents and other liquids, and cooling down naturally to a selected temp., air is expelled automatically from the exhaust valve. High temp. prevents solidifying. Sterilizing temp.: 115°C to 135°C Timer: 1 to 300 min. Exhaust temp.: 0°C to 45°C Incubation temp.: 45°C to 60°C	
4.6	Melting/Keep Warm: To melt or keep culture media at a fixed temp. (This function is not for	

S.N.	Purchaser's Specifications	Bidder's Offer
	sterilizing but prevents solidifying). Melting temp.: 60°C to 114°C Timer: 0 to 300 min., 72 hrs. Incubation temp.: 45°C to 60°C	
4.7	Chamber volume: ≥ 50 litres.	
4.8	Exhaust tank: 2-liter polyethylene tank	
4.9	Chamber material: SUS304 (Austenitic stainless steel)	
4.10	Keep warm timer: 72 Hrs. Fixed	
4.11	Program Timer: 1 week (Designation: Year, month, day, hour and minute)	
4.12	Fast safety lid lock.	
4.13	Lid lock by a circumferential, durably heat- and pressure-resistant seal.	
4.14	Control lock-out switch that prevents starting a cycle if the door is not locked safely.	
4.15	Control that prevents opening the door until chamber is depressurized.	
4.16	Temperature-dependent door-locking system according to international standard.	
4.17	Maximum operating pressure: 0.240MP bar. Maximum operating temperature: 135 °C	
4.18	Sterilisation timer: 1–300 minutes.	
4.19	Instrument sterilization timer: up to 72 hours.	
4.20	Melting timer: 1–300 minutes.	
4.21	Exhaust valve open temperature setting	
4.22	Microcomputer control system.	
4.23	The control panel to be mounted so that the components sensitive to steam and heat are protected.	
4.24	display showing: <ul style="list-style-type: none"> • temperature • steam pressure • sterilization time • stage of cycle • alarm information 	
4.25	Lid interlock.	
4.26	Alarm: audible, with display on dysfunction.	
4.27	All information on alarm to be in full writing and not based on a code.	
4.28	Safety devices: Pressure safety valve, over-temperature limiter, anti-scorch limiter, door interlock, over-pressure limiter, current fuse	
4.29	Pressure vessel type: Small-scale pressure vessel	
4.30	A manual control that can run a complete cycle manually in case of system failure.	
5	Accessories, spares and consumables	
5.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
6	Operating Environment	
6.1	The system offered must be designed to store and be operated normally under the condition of the purchaser's Country. The conditions include Power supply, Climate, temperature and relative	

S.N.	Purchaser's Specifications	Bidder's Offer
	humidity.	
6.2	Power supply: 220-240V/ 50 Hz AC Single phase or 380-400V AC 50 Hz Three phase fitted with appropriate plugs to meet purchaser's country requirements. The power cable must be minimum 3 metres long..	
7	Standards and Safety Requirements	
7.1	Must submit ISO 9001 and CE	
8	User Training	
8.1	Must provide user training (including how to use and maintain the equipment).	
9	Warranty	
9.1	Comprehensive warranty for 1 years.	
10	Maintenance Service during Warranty Period	
10.1	During warranty period supplier must ensure corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning	
11.1	The bidder must arrange for the equipment to be installed by certified or qualified personnel; any prerequisites for installation to be communicated to the purchaser in advance, in detail.	
12	Documentation	
12.1	User (Operating) manual in English	
12.2	Service (Technical / Maintenance) manual in English	
12.3	List of important spare parts and accessories with their part number and costing.	
12.4	Certificate of calibration and inspection from factory.	

Technical Specification of Micro Centrifuge

S.N.	Purchaser's Specifications	Bidders offer
	Micro Centrifuge	
	Manufacturer	
	Brand	
	Type / Model	
	Country of Origin	
1	Description of Function	
1.1	Micro centrifuge is a piece of equipment, generally driven by a motor that puts an object in rotation around a fixed axis, applying force perpendicular to the axis. The centrifuge works using the sedimentation principle. Where the centripetal acceleration is used to separate substances of greater and less density.	
2	Operational Requirements	
2.1	Lightweight and Compact in size.	
3	System Configuration	
3.1	Micro centrifuge with digital display. The centrifuge body is made of high quality steel, stainless steel chamber, safe and reliable.	
4	Technical Specifications	
4.1	Must have Max Speed 16,000 RPM	
4.2	RCF 17940 x g	
4.3	Must be maintenance free brushless motor.	
4.4	Must have Acc / Dec of at least 10 types.	
4.5	LCD display for RCF, Time and Speed.	
4.6	Micro controller based program	
4.7	Hold at least 12 tubes of 1.5 / 2.0 ml.	
4.8	Timer up to 0 ~ 99min 59sec	
4.9	Electric lid lock, super speed, imbalance protection.	
5.0	Noise level shall be less than 55dB	
5	Accessories, spares and consumables	
5.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer.	
6	Operating Environment	

6.1	The system offered shall be designed to store and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	
6.2	Power supply: 220 - 240 VAC, 50Hz fitted with appropriate plug. The power cable must be at least 3 metre in length.	
7	Standards and Safety Requirements	
7.1	Must submit ISO13485:2003/ AC:2007 AND	
7.2	CE approved product certificate.	
8	User Training	
8.1	Must provide user training (including how to use and maintain the equipment).	
9	Warranty	
9.1	Comprehensive warranty for 1 years after acceptance.	
10	Maintenance Service During Warranty Period	
10.1	During the warranty period supplier must ensure corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning	
11.1	Supplier must accomplish proper commissioning of the equipment on site.	
12	Documentation	
12.1	User (Operation) manual in English	
12.2	Service (Technical / Maintenance) manual in English	
12.3	List of important spare parts and accessories with their part numbers and costing.	
12.4	Certificate of calibration and inspection from factory.	

Technical Specification of Refrigerated Centrifuge

S.N.	Purchaser's Specifications	Bidders Offer
	Refrigerated Centrifuge	
	Manufacturer	
	Brand	
	Type / Model	
	Country of Origin	
1	Description of Function	
1.1	Centrifuges are required in the Laboratory to separate various components of Blood and any other liquid sample for analysis.	
2	Operational Requirements	
2.1	Refrigerated centrifuge is melt housing, safe & compact, it is of microprocessor control, less noise & fast cooling	
2.2	Table top version, maintenance free brushless motor.	
3	System Configuration	
3.1	Centrifuge complete with Swing out or angle rotors.	
4	Technical Specifications	
4.1	Tube Capacity : 24 tubes :Size 1.5 – 2 ml	
4.2	Must be micro controller based program.	
4.3	Must have LCD display for RCF, time and speed.	
4.4	Must be made of strong fabricated & corrosion resistant steel inside.	
4.5	Timer up to 0 ~ 99hr 59min	
4.6	Must have safe lid lock with insert alarm & over-speed protection	
4.7	Maintenance-free brushless drive motor with exact speed pre selection and display.	
4.8	Max speed 16,000 RPM and Max RCF 17940 × g with speed accuracy ±20 RPM	
4.9	Temperature range –20 °C to 40°C	
4.10	Noise level shall be less than 55dB	
5	Accessories, spares and consumables	
5.1	Accessories: All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
6	Operating Environment	
6.1	The system offered shall be designed to store and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	

6.2	Power supply: 220 - 240 VAC, 50Hz fitted appropriate plug. The power cable must be at least 3 metre in length.	
7	Standards and Safety Requirements	
7.1	Must submit ISO13485:2003/ AC:2007 for Medical Devices	
7.2	CE (93/92 EEC Directives) approved product certificate.	
8	User Training	
8.1	Must provide user training (including how to use and maintain the equipment).	
9	Warranty	
9.1	Comprehensive warranty for 1 years after acceptance.	
10	Maintenance Service During Warranty Period	
10.1	During the warranty period supplier must ensure planned preventive maintenance (PPM) and corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning	
11.1	The bidder must arrange for the equipment to be installed and commissioned by certified or qualified personnel; any prerequisites for installation to be communicated to the purchasers in advance, in detail.	
12	Documentation	
12.1	User (Operation) manual in English	
12.2	Service (Technical / Maintenance) manual in English	
12.3	List of important spare parts and accessories with their part number and costing.	
12.4	Certificate of calibration and inspection from factory.	

Technical Specification of Vortex Mixer

S.N.	Purchasers Technical Specification	Bidder's Offer
	Vortex Mixer	
	Manufacturer :	
	Brand:	
	Model:	
	Country of Origin:	
	Description of Function	
1.	A vortex mixer, or vortexes, is a simple device used commonly in laboratories to mix small vials of liquid. Designed for mixing liquids for samples and chemicals.	
2.	Operational Requirements: A vortex mixer with speed changeable from regulator knob provided on control panel.	
3.	System Configuration: Vortex mixer with complete accessories for mixing different tubes and vials.	
4.	Technical Specifications: <ul style="list-style-type: none"> • Shaking Movement should be orbital • Orbital diameter should be at least 4 mm • Motor type shall be shaded pole motor • Permissible ON time shall be 100 % power of 30 mins • Speed range shall be from 0 – 2500 RPM • Run type shall be continuous or touch operation • Tube adaptor shall have at holes for mixing tubes of 10mm diameter • Operation mode selection should be through bi-directional switch 	
5	Accessories, spares and consumables	
5.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
6	Operating Environment:	
6.1	The product offered shall be designed to be stored and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperature, Humidity, etc.	
6.2	Power supply: 220-240V/ 50 Hz AC Single phase fitted with appropriate plug to meet purchaser's country requirements. The power cable must be minimum 3 meters long.	

7	Certification & standards	
7.1	Must submit ISO 13485:2003/AC:2007 for Medical Devices	
7.2	CE (93/42 EEC Directives) approved product certificate	
8	User Training:	
8.1	The Supplier shall conduct onsite user training for this equipment to enable operators to use the equipment properly. The training shall include the use of all operational functions of the equipment, as well as routine checks and maintenance expected by users.	
9	Warranty:	
9.1	Comprehensive warranty for 1 years after acceptance.	
10	Maintenance Service During Warranty Period:	
10.1	During the warranty period supplier must ensure planned preventive maintenance (PPM) along with corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning:	
11.1	The bidder must arrange for the equipment to be installed and commissioned by certified or qualified personnel; any prerequisites for installation to be communicated to the purchaser in advance, in detail.	
12	Documentation:	
12.1	User (Operating) manual in English.	
12.2	Service (Technical / Maintenance) manual in English.	
12.3	List of important spare parts and accessories with their part number and costing.	
12.4	Certificate of calibration and inspection from factory.	

Technical specification of Deep Freezer (-20 °C)

S.N.	Purchaser's Specifications	Bidders offer
	Laboratory Freezer (-20 ° C)	
	Manufacturer:	
	Brand:	
	Type/Model:	
	Country of Origin:	
1	Description of Function	
1.1	Deep Freezers or Laboratory freezers are required to preserve blood and blood products, vaccines, plasma etc. at specified temperatures.	
2	Operational Requirements	
2.1	Microprocessor controlled frost-free Freezer	
3	System Configuration	
3.1	Ultra Low Deep Freezer (-20 °C), Vertical type.	
4	Technical Specifications	
4.1	A microprocessor controlled upright -20 °C deep freezer	
4.2	Capacity: Approx. 100 litres.	
4.3	Freezer construction: Outer panels and interior panels shall be made of corrosion resistant material, preferably stainless steel.	
4.5	Door: Locking door supplied with minimum two keys.	
4.6	Castors: High quality lockable castors for easy mobility.	
4.7	Trays: Adjustable trays/racks (preferably stainless steel) with perforated design	
4.8	Alarm: Audio-visual high & low temperature, door open/lock alarm	
5	Accessories, spares and consumables	
5.1	All standard accessories, consumables and parts required to operate the equipment, including all standard tools and cleaning and lubrication materials, to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified above).	
6	Operating Environment	
6.1	The system offered shall be designed to be stored and to operate normally under the conditions of the purchaser's country. The conditions include Power Supply, Climate, Temperatures, Humidity, etc.	
6.2	Power supply: 220–240VAC, 50Hz fitted with appropriate plug type round 3 pins. The power cable must be at least 3 metre in length.	
7	Standards and Safety Requirements	

7.1	Must submit ISO 9001 or ISO 13485:2003/AC: 2007	
7.2	CE or USFDA approved product certificate.	
8	User Training	
8.1	Must provide user training (including how to use and maintain the equipment).	
9	Warranty	
9.1	Comprehensive warranty for 1 year and extra 1 year free AMC.	
10	Maintenance Service During Warranty Period	
10.1	During the warranty period supplier must ensure corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning	
11.1	The bidder must arrange for the equipment to be installed and commissioned by certified or qualified personnel; any prerequisites for installation to be communicated to the purchaser in advance, in detail.	
12	Documentation	
12.1	User (Operating) manual in English and/or	
12.2	Service (Technical / Maintenance) manual in English	
12.3	List of important spare parts and accessories with their part numbers and costing available in stock with the supplier.	

Technical Specifications of Multi-Channel Micropipette

S. N.	Purchasers Specification	Bidder's Offer
	Manufacturer:	
	Country of Origin:	
	Model:	
	Brand:	
1	Description of Function	
	Laboratory Micro pipette to use for lab sampling preparation.	
2	Operational Requirements	
	Different size autoclavable micropipette	
3	System Configuration	
	8 channel micrometre	
4	Technical Specification	
4.1	8 Channel Pipette <ul style="list-style-type: none"> • for 96 well plates • Dispensing head rotates for effortless • pipetting convenience • Individual piston and tip cone assemblies • allowing easy repair and maintenance • Compound material-made tip cone secures high sealing performance • Compatible with most universal tip brands 	
4.2	Micropipette <ul style="list-style-type: none"> • Multi-Channel (8 channel) • Capacity: 0.5-10 μl • Increment: 0.1μl • Inaccuracy%: At 10 μl- 1.50, At 5 μl- 2.50, At 1 μl- 4.00 • Variable volumes, • fully autoclavable, 	
4.2	Micropipette <ul style="list-style-type: none"> • Multi-Channel (8 channel) • Capacity: 5-50 μl • Increment: 0.5μl • Inaccuracy%: At 50 μl- 1.00, At 25 μl-1.50, At 5 μl- 3.00 • Variable volumes, • fully autoclavable, 	
5	Accessories, spares and consumables	
5.1	All standard accessories to be included in the offer. Bidders must specify the quantity of every item included in their offer (including items not specified	

	above).	
6	Operating Environment	
6.1	The system offered must be designed to store and be operated normally under the condition of the purchaser's Country. The conditions include Power supply, Climate, temperature and relative humidity.	
7	Standards and Safety Requirements	
7.2	Must submit ISO and CE certificates	
8	User Training	
8.1	Must provide user training (including how to use and maintain the equipment).	
9	Warranty	
9.1	Comprehensive warranty for 1 years.	
10	Maintenance Service during Warranty Period	
10.1	During warranty period supplier must ensure corrective/breakdown maintenance whenever required.	
11	Installation and Commissioning	
11.1	The bidder must arrange for the equipment to be installed by certified or qualified personnel; any prerequisites for installation to be communicated to the purchaser in advance, in detail.	
12	Documentation	
12.1	User (Operating) manual in English	
12.2	Service (Technical / Maintenance) manual in English	
12.3	Certificate of calibration and inspection from factory.	

1. Real Time RT-PCR Kits for SARS Cov-2

Name of item	Purchaser's Specifications	Bidder's Offer/ Statement of Compliance
	Manufacturer Name	
	Catalog No	
Purpose	RT-PCR testing (COVID 19)	
Description	<p>Must target at least two genes (E, RdRP, N, ORF 1ab.) should include positive control and internal control for both targets, should be compatible with ABI 7500, Biorad (CFX 96) and rotorgeneplatforms The kit should include RT PCR enzyme and Buffer Sensitivity atleast 95% The detection limit should be atleast 500 copies per ml</p>	
Other requirements	The manufacturer should be certified by CE and by WHO for emergency use	

2. RNA extraction reagent for manual extraction

Item name	RNA extraction reagent for manual extraction	Bidder's Offer/ Statement of Compliance
	Manufacturer Name	
	Catalog No	
Purpose	RNA extraction from swab sample	
Description	<p>Spin column based suitable for manual extraction of body fluid, oral and nasopharyngeal swab, blood samples serum or plasma samples.</p> <p>Sample input: Up to 400 microliter</p> <p>Elution Volume: More than 30microliter with RNA ready for Real Time PCR</p> <p>Should not require heating step.</p> <p>Extraction steps should not take more than thirty minutes.</p> <p>The no of collection tubes should be provided in sufficient number</p> <p>Should contain reagents for RNA binding, nonenzymatic lysis (washing and elusion)</p>	
Other requirements	The manufacturer should be certified by WHO or USFDA or CE or should have been listed by USFDA/CDC or WHO for emergency use	

Item No. 3: 3ml VTM (with 2 swabs) for each set

S.N.	Purchaser's Specifications	Bidder's Offer/ Statement of Compliance	Deviation if any	Page no. of catalogue/ datasheet/ manual
3	3ml VTM (with 2 swabs) for each set			
	Manufacturer			
	Brand			
	Type/Model			
	Country of Origin			
	<p>Requirement: Suitably prepared sterile media for use in collecting throat and nasal swabs from human patients. Prepared from veal infusion broth and bovine albumin fraction and added with appropriate antibiotics. Packed in a suitable plastic container with cap having sticker for labeling. The tube should have been blistered. The item should be CE approved.</p>			



Signature

Section VIII. Contract Forms

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Agreement Form

THIS AGREEMENT made on the [*insert number*] day of [*insert month*], [*insert year*], between [*insert complete name of Purchaser*] of [*insert complete address of Purchaser*] (hereinafter “the Purchaser”), of the one part, and [*insert complete name of Supplier*] of [*insert complete address of Supplier*] (hereinafter “the Supplier”), of the other part:

WHEREAS the Purchaser invited Bids for certain Goods and Related Services, viz., [*insert brief description of the Goods and Related Services*] and has accepted a Bid by the Supplier for the supply of those Goods and Related Services in the sum of NRs[*insert amount of contract price in words and figures including taxes*] (hereinafter “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Purchaser’s Notification to the Supplier of Award of Contract;
 - (b) the Bid Submission Form and the Price Schedules submitted by the Supplier;
 - (c) the Special Conditions of Contract;
 - (d) the General Conditions of Contract;
 - (e) the Schedule of Requirements; and
 - (f) [*indicate any other documents required as appropriate*]

This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.

3. In consideration of the payments to be made by the Purchaser to the Supplier as indicated in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Related Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Related Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of “Nepal” on the day, month, and year indicated above.

Signed by [*insert authorized signature for the Purchaser*] (for the Purchaser)

Signed by [*insert authorized signature for the Supplier*] (for the Supplier)



[insert complete name and number of Contract]

To: *[insert complete name of Purchaser]*

WHEREAS *[insert complete name of Supplier]* (hereinafter “the Supplier”) has received the notification of award for the execution of *[insert identification number and name of contract]* (hereinafter “the Contract”).

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Supplier shall furnish you with a security *[insert type of security]* issued by a reputable guarantor for the sums specified therein as security for compliance with the Supplier’s performance obligations in accordance with the Contract.

AND WHEREAS the undersigned *[insert complete name of Guarantor]*, legally domiciled in *[insert complete address of Guarantor]*, (hereinafter the “Guarantor”), have agreed to give the Supplier a security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[insert currency and amount of guarantee in words and figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract, without cavil or argument, any sum or sums within the limits of *[insert currency and amount of guarantee in words and figures]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This security is valid until the *[insert day, month, year]*.

Name: *[insert complete name of person signing the Security]*

In the capacity of: *[insert legal capacity of person signing the Security]*

Signed: *[insert signature of person whose name and capacity are shown above]*

Duly authorized to sign the security for and on behalf of: *[insert seal and complete name of Guarantor]*

Date: *[insert date of signing]*



Other Terms and Conditions of the proposal

- i) The Supplier Should submit documents stating the stock evidence of required quantity or the evidence with purchase order of required quantity in given timeframe.
- ii) The Supplier should submit ISO, CE, or USFDA certificate as mention in specification of required item.
- iii) The Supplier should quote the price of package item and Office evaluates package wise and award the lowest amount of package.
- iv) The Supplier should supply the item according to office purchase order (fully or partially) as per office need. The quantity mention in Price Schedule will be increased or decreased as per office need.
- v) Office has right to fully/partially accept or decline the proposal submitted by the supplier .